

HOAMCO – *Best Practices*



Traits of a Great Manager

How do we go from good to great? What does it mean to be great? Below are traits of a great manager as taken from the HOA Manager Newslines and may be applied to any HOAMCO position. These are traits all HOAMCO employees should strive for.

Great managers understand the power of effective communication,
and are very effective communicators.

Great managers present themselves well.

Great managers are organized.

Great managers follow through.

Great managers do not procrastinate

Great managers never give information they aren't sure of.

Great managers understand the value of their relationship with vendors.

Great managers admit mistakes up front, take responsibility, and then fix them.

Great managers maintain professional detachment.

Great managers stay current with their industry and with business in general.

Great managers deal well with change.

Great managers have a sense of humor.

Great managers value their integrity and creditability above all.